

**Summit Hill District 161**  
Wednesday, February 21, 2024  
7:00 PM  
Summit Hill School District 161  
20100 S Spruce Drive  
Frankfort, Illinois 60423

**Regular Meeting Agenda**

You May Also Live Stream at:  
<https://livestream.com/shsd161/events/9059359>

1. Call to Order and Pledge of Allegiance by Board President, Jim Martin
2. Roll Call by Secretary, Katie Campbell
3. Information and Proposals
  - A. Recognition
    1. Summit Award
      - a. Hilda Walker Holiday Giving Committee: Jen Battistoni, Kathy Crick, Aaya Kanan, Caryn Leonard and Kristi Linke
  - B. Freedom of Information Act
    1. Katie Becker - Board Member Oath of Office
    2. Kelli McCarron - Pest Control
    3. Lauren Traut - Resignation Letter
    4. Lisa Brace - Teacher Union Communication
    5. Mike Gibson - Administrator Contracts, Employment Information, Enrollment and TRIA 2021 Facility Assessment Update
    6. Parents for Protection - Communication
    7. Patrick Oliphant - Architectural Reports, Building Level Survey
    8. Retiring Teacher Association - Retired Teacher Information
    9. SmartProcure - Purchase and Vendor Information
  - C. Letters and Communications
4. Action Items
  - A. Consent of Agenda
    1. Approval of Minutes
      - a. Regular Session Meeting Minutes of January 17, 2024
      - b. Closed Session Meeting Minutes of January 17, 2024
      - c. Special Meeting Minutes of February 7, 2024
      - d. Special Meeting Minutes of February 10, 2024
    2. Approval of January Treasurer's Report/Financial Report
    3. Approval of Bills List of February 21, 2024
    4. Approval of Retirement/Resignation of Staff
    5. Approval of Family Medical Leave
    6. Approval of Employment of Staff
    7. Approval of Agreement between Summit Hill School District 161 and Laura Vlosak Facility Dog Program

8. Approval of Purchase of Apple Professional Learning for August 2024 Inservice Day
9. Receipt of Submitted Petitions
- B. Old Business
  1. Adoption of 2024-2025 School District Calendar
- C. New Business
  1. Acceptance of Gifts from School Organizations
  2. Approval of New Director of Early Childhood, Coordinator of Gifted and Talented Education and Instructional Technology Integration Specialist Position and Job Description
  3. Authorization to Obtain Bids for Summer Work
  4. Authorization to Obtain Bids for Services
  5. Approval of Resolution to Declare Unneeded Items as Surplus
5. Superintendent and Staff Report
  - A. Summer Program Update
  - B. PMA Investment Quarterly Report
  - C. Closed Session
    1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)
    2. The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. (5 ILCS 120/2(c)(3).
    3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is impending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, 5 ILCS 120/2(c)(11).
6. Board Member Reports
  - A. District 843 Meeting Report
  - B. Board Member Building Reports
7. Public Comments
8. Future Meeting Dates
  - A. March 20, 2024, Mary Drew Administrative Center
9. Adjournment



SUMMIT HILL SCHOOL DISTRICT 161

# BOARD GOALS 23-24

**FUTURE-FOCUSED**



## GOAL 1:

### Student Learning

Improve student achievement/academic performance on the pathway to high school readiness and future college/career readiness through a challenging, rigorous, yet supportive and enjoyable curriculum. (Policy 6:10)

- Systematically review all state and district test results to improve student achievement scores, and promote overall student growth.
- Assess the quality of the MTSS program and recommend improvements for equitable programming. (MTSS, Multi-Tiered Systems of Support)
- Monitor and develop Summit/Accelerated program opportunities and research expansion opportunities (in part Policy 6:130 and 6:135)
- Define and refine all social and emotional curriculum to build community-wide understanding and maintain a safe learning environment for ALL students and staff while deploying 2nd step and Safe2Help programs. (Policy 6:65)
- Increase resources for E.C. and Kindergarten, ensuring school readiness is prioritized and support is in place to intervene as early as possible
- Review and promote opportunities for students and staff through use of clubs, activities, and remove barriers to encourage school attachment and maintain a positive environment.
- Improve Rigor by implementing a new ELA curriculum, building community partnerships, and educating the whole child ensuring college and career readiness.

## GOAL 2:

### Technology and Communications

To provide and expand technology and infrastructure in support of efficient teaching, learning, research, and communication to our entire learning community that is effective, meaningful, and continually innovative. (Policy 6:235)

- Create a Technology Task Force to look at a balanced, meaningful integration of technology into our classrooms and recommend which device(s) offer teachers and students optimal learning.
- Develop and implement a 10-year technology purchasing plan.
- Explore areas of cutting edge technology for building and infrastructure use such as LED lighting, Solar energy, etc.
- Implement and complete a 3-year plan that focuses on the development of a unified Public Relations platform that is user-friendly and contains current, applicable, relevant information that can share the SHSD161 story and report its effectiveness. (Policy 8:10)



## GOAL 3:

### Human and Fiscal Resources

To strengthen our financial position through responsible budgeting, maximizing financial/human resources, reporting, and advocating for a high-quality education provided to all students. (Policy 4:10, 4:20)

- Continue current financial conservatism plan and maintain the District's financial rating of Recognition (as evidenced by the year-end audit and Illinois State Board of Education rating) by utilizing grants and monitoring purchases and expenditures.
- Review staffing/hiring procedures and develop measures to promote intelligent employment, expansion and reductions of staff, and decreasing the use of agencies.
- Develop a Buildings and Grounds Committee to guide the district regarding future use of facilities/assets to make recommendations that are in the best interest of student learning, health, life, & safety and fiscal management. (Policy 4:150)
- Complete a 10-year Operations and Maintenance plan.
- Review safety and security plans to ensure a safe learning space for staff and students.
- Professional Learning - Increase resources to support adult learning in areas of differentiation, PLC effectiveness, Technology, Special Education, Diversity, Equity and Inclusion techniques.